



Guidelines for Diocesan Nominations

Goal

That the Diocese of Southern Virginia continue to build on its good work of the past for a greater, stronger future to God's glory through the committed collegial participation by members of various committees.

The Nominating Committee of the Executive Board recommends clergy and lay persons nominated to serve on the various committees of the Diocese to be people of a committed Christian faith and regularly active in the life and worship of their parish.

We recommend those recruiting nominees seek people who show in their lives leadership, listening, and teamwork skills along with sufficient technical communication familiarity to do the good work of the Diocese in a timely manner.

Nominees should be made aware of expectations upon them as serving members of that committee to which they are elected or appointed, scheduled meeting times, locations, and possible costs such as travel or time away from regular work.

Guidelines for Diocesan Nominations

Position	Order/Number/Term	Type of Activity	Expectations / Skills Required	Resources
Executive Board	Lay and Clergy	Reference Canon IX	• An eagerness to engage financial issues • Ability to read reports, ask clarifying questions and participate in discussion about relevant issues • Willingness to educate oneself on the issues, openness to receive information from others and make decisions as a group • Willingness to gain knowledge about the programs of the diocese • Support decisions made by the Board and communicate such to the convocations or parishes as an advocate of the diocese and a conduit of communication back to the Board • Attend occasional convocation meetings and communicate with the deans of the convocations • Excellent communication skills • Current certification of completion of both Specialized Safe Church Training and Racial Healing Workshop	• Discretionary time to attend five meetings each year, except for pressing reasons • Discretionary time to attend Annual Convention • Funds for traveling to meetings • Access to high-speed internet and email • Habit of checking email regularly and responding to communications in a timely manner

Position	Order/Number/Term	Type of Activity	Expectations / Skills Required	Resources
Standing Committee	3 clergy and 3 lay (adult, confirmed communicants in good standing)	Reference Diocesan and The Episcopal Church Constitution and Canons The Standing Committee reports to the Bishop; advises the Bishop on canonical issues; acts as a council of advice; makes recommendations with familiarity with canons; approves Episcopal elections; assumes Ecclesiastical authority in the absence of the Bishop; approves candidacy for ordination; approves indebtedness and sale of all Church property.	• Experience and understanding of church polity outside of the congregational context • Has an interest in the health and vitality of the broader Church • Ability to listen and effectively weigh considerations toward making recommendations • Ability to hold strict confidentiality • Excellent communication skills • Willingness to engage complex issues with an open mind • Work with the bishop as a council of advice • Current certification of completion of both Specialized Safe Church Training and Racial Healing Workshop	• Discretionary time to attend monthly day-time meetings, except for pressing reasons • Discretionary time to attend Annual Convention • Funds for traveling to meetings • Access to high-speed internet and email • Habit of checking email regularly and responding to communications in a timely manner

Position	Order/Number/Term	Type of Activity	Expectations / Skills Required	Resources
Disciplinary Board	5 clergy and 4 lay for a 3-year term	Reference Canon XXII and Title IV of The Episcopal Church	• 1 training meeting each year • No other regularly scheduled meetings unless a matter has been referred for action or trial • Excellent communication skills • Awareness of the Canon XXII regulating clergy qualifications, conduct, duties, and Title IV • Current certification of completion of both Specialized Safe Church Training and Racial Healing Workshop	• Discretionary time and funds to travel to meetings • Habit of checking email regularly and responding to communications in a timely manner

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Delegate to Provincial Synod	2 lay, 1 clergy for a 3-year term	Reference Canon X Participate in Province III meetings; report to the Executive Board, Bishop, and Annual Convention following Synod meetings and make a written report for the Journal of Convention; bring resources and opportunities from the Province back to the Diocese.	• Excellent communication skills • Ability to understand how Provincial resources can be useful to the Diocese and vice versa • Current certification of completion of both Specialized Safe Church Training and Racial Healing Workshop	• Travel to Martinsburg, WV once/year • Travel funded by the Diocese

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Deputy to General Convention	4 lay and 4 clergy deputies and 4 lay and 4 clergy alternates	Reference Canon XI Deputies are not elected to represent the views of their diocese or constituency, but should reflect the will of the whole Church, act for the whole Church, and speak to the whole Church.	• Experience and understanding of church polity outside of the congregational context • Ability to receive vast amounts of information, read and understand a broad range of issues, and participate in substantive conversations about issues during deliberations of the delegation • Deputies should be elected to reflect a full diversity of age, gender, and life experiences and a blend of first-time deputies and veterans is important • Ability to make presentations to the Diocese before and after General Convention • Stamina for 14–15-hour days while at General Convention • Computer skills for electronic voting • Excellent communication skills • Current certification of completion of both Specialized Safe Church Training and Racial Healing Workshop	• Discretionary time to gather 4–5 times before General Convention for planning and preparation • Ability to attend a Province III meeting in Martinsburg, WV • Time for pre-Convention and post-Convention presentations to the Diocese • Discretionary time to attend General Convention and have preparation time before and rest time afterward • Diocese pays travel, room and board for 4 deputies, and the 1st alternate