



Certification of Lay Delegates and Alternates for the 2027 Convention Year

Certificates are due October 1, 2026

- Diocesan Lay Delegates and Alternates are certified to serve for an entire Convention year, **January 1 through December 31**.
- The term includes eligibility to vote at Pre-Convention Convocation meetings, Annual Convention in February, and any other Special Convention that may occur during this period.
- The Vestry elects the delegates and alternates for their congregation who will serve for the year (Diocesan Canon II, Section 2). All communication to delegates is via direct email. Since portions of Conventions may take place virtually, each delegate and alternate should have their own unique email address. The Vestry certifies that each delegate and alternate has access to the internet and their own computer, tablet, and/or smartphone.
- Lay Delegates and Alternates shall be confirmed communicants in good standing (Diocesan Constitution Article IV, Section 3).
- The number of delegates for each congregation is determined by the Total Communicants in Good Standing (line 11) in the congregation's 2025 Parochial Report.

The number of Lay Delegates from each Parish or Organized Mission shall be as follows:

Total Communicants in Good Standing from the 2025 Parochial Report	Delegates Allowed
1-100	1
101-300	2
301-800	4
801 +	6

- As soon as possible following their election send the attached Certificate of Lay Delegates and Alternates, completed and signed, to the attention of Leah Sicignano (lsicignano@diosova.org) at the Diocesan office. Submitting this certificate does **not** register your delegates to attend Annual Convention.
- If your congregation has not yet submitted its 2025 Parochial Report, mail or email it to the Diocesan office as soon as possible. If the 2025 Parochial Report is not submitted your delegates will not be allowed to vote at any Convention during the year until the Parochial Report is submitted. (Diocesan Canon XVIII, Section 2).
- If you have any questions, contact Leah Sicignano at lsicignano@diosova.org or 757-213-3381.



Certificate of Lay Delegates and Alternates

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THIS IS TO CERTIFY, that at a meeting of the Vestry (or qualified electors) of _____ Church, in _____, Virginia, held on the _____ day of _____, in the year of our Lord 20_____, the following Communicant(s) in Good Standing of said Parish or Organized Mission was (were) appointed Lay Delegate(s) and Lay Alternate(s) to serve from **January 1, 2027 through December 31, 2027** at any Pre-Convention Convocation meeting, Annual Convention, and at any Special Convention which may occur during this time frame.

_____ We certify that the delegates and alternates listed below each have a unique email address and access to the internet, and a laptop or desktop computer, tablet, and/or smartphone.

Register: _____

Date: _____

Rector: _____

To be signed by both Register and Rector (or Senior Warden of vacant parish).

Lay Delegates

Name	Unique Email Address	Has access to the internet and a computer, tablet, or smartphone (Yes/No)

Lay Alternates

Name	Unique Email Address	Has access to the internet and a computer, tablet, or smartphone (Yes/No)

Submission of this Certificate does not register delegates or alternates to attend Annual Convention